

# REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted August 31, 2011, 3:00 p.m.

## AGENDA

USDA Service Center, 314 S. Olive Str., Owensville, MO

**Tuesday, September 6, 2011, 7:30 p.m.**

1. Open Meeting – Chairman
2. Review Minutes of the August Board Meeting – Secretary
3. Approval of July Closed Minutes – Secretary
4. Financial Report for August – Treasurer
  - Treasurer's Report
  - Time sheets
5. Unfinished Business
  - ☐ CCPI Update
    - Letter from JR Flores
  - ☐ River Relief Project
  - ☐ CD/Savings Interest Rates
6. Cost-Share –
  - ☐ Fund Status
  - ☐ Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Edmund Schlemper <sup>1</sup>	CRP			
Dennis/Brenda Kurrelmeyer	C/S	DSP-3.5	Contract	062-12-0006
Kurrelmeyer Brothers		DSP-3.5	Contract	062-12-0007
Richard Grellner	C/S	DSP-3.4	Contract	062-12-0005
Joseph/Mabel Grellner	C/S	DSP-3.2	Contract	062-12-0008
Joseph/Mabel Grellner		DSP-3.3	Contract	062-12-0009
Windy ridge Acres LLC <sup>2</sup>	EQIP			
Eric Brinegar	HEL			
Kenneth Schnettgoecke	HEL			
Dennis/Brenda Kurrelmeyer <sup>4</sup>		DSP-3.4	Payment	062-12-0004
Kurrelmeyer Brothers <sup>4</sup>		DSP-3.4	Payment	062-12-0003
Dana/Madgeline/Wm Howard <sup>3</sup>	CRP			

<sup>1</sup>Approved by Robin Kliethermes, 08/18/11

<sup>2</sup>Approved by Debra Nowack, 08/22/11

<sup>3</sup>Approved by Robin Kliethermes, 08/30/11

<sup>4</sup>Approved by Debra Nowack, 08/31/11

7. New Business
  - ☐ Harrell Drill Bill
  - ☐ Soil Training for Terry DuBois
  - ☐ 2013 Needs Assessment
  - ☐ DNR Report
  - ☐ 2012 Proposed Poster Contest Theme – “Soil to Spoon”
8. DNR Memorandums and Letters
  - ☐ Memorandum 2012-003, Fiscal Year 2013 Needs Assessment Process
  - ☐ Memorandum 2012-004, Grouping of Watering Tank Components
9. NRCS and District Reports
10. Mail
11. Calendar of Events
  - ☐ September 8 – 9, Maries River Grazing School
  - ☐ September 19 – 22, Soils Training
  - ☐ September 21, FFA Ag Field Day (Sept 22 – Raindate)
  - ☐ September 28-29, 4<sup>th</sup> Grade Field Days
12. Adjourn. Next Meeting **TUESDAY**, October 4th, at the USDA Service Center, 7:30 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.



Minutes of the  
Gasconade County Soil and Water Conservation District  
Regular Board Meeting – USDA Service Center, 314 S. Olive, Owensville, MO  
Tuesday, August 2, 2011

Chairman Ron Hardecke called the regular board meeting to order at 7:30 p.m. Those present were: Ron Hardecke, Chairman; Robin Kliethermes, Secretary; Debra Nowack, Treasurer; Melinda Barch, District Conservationist; Terry DuBois, District Technician II; and Diana Mayfield, District Specialist II. Dennis Berger, Vice-Chairman; Mike Haeffner, Member; and Kyle Lairmore, MDC Private Lands Conservationist, were absent.

The minutes of the July meeting were read. Ron Hardecke asked Melinda Barch if she had contacted Curtis Frolker. She indicated that she had sent letters to everyone who was not selected for the project this year. Staff indicated that they have had no response from these letters. Ron Hardecke requested a copy of the letter. Debra Nowack made the motion to approve the minutes. Ron Hardecke seconded the motion. Motion carried 3-0.

The July treasurer's report and time sheets were reviewed. Beginning balance of \$8,198.00 and ending balance of \$26,881.61. Ron Hardecke again approached the board about putting \$2,000 back into a CD. Debra Nowack was concerned that if the funds were needed again, that we would have to pay a penalty if locked into a long term CD. Different options that could be considered would be a savings account, money market, or short term CD. The Board requested Diana Mayfield to look into these options and report back to the board at the next meeting. Robin Kliethermes made a motion to approve the treasurer's report and time sheets as presented. Ron Hardecke seconded the motion. Motion carried 3-0.

The minutes of the July closed session were not presented, but will be presented at the September meeting.

#### Unfinished Business

- ❖ Staff briefed the board on the CCPI project. Terry DuBois indicated that Area and State staff were coming August 3rd to look at the Aubuchon site again. He indicated that Stanley Shoemaker has decided to hire contractors Kenny Balkenbusch and Marty Buscher to complete his project, as he felt that they did not have the proper equipment to build the structure as designed. Stanley felt that he would still be within his budget. They hoped to get started in the next few weeks. Diana Mayfield provided the board with a copy of the Annual Report that she had prepared for the State Conservationist as required by the CCPI grant request.
- ❖ The River Relief Project was briefly addressed by Melinda Barch. Staff had met with Jeff Barrows to discuss further plans. Mr. Barrows and Kyle Lairmore are to meet with some of the schools the week of August 22<sup>nd</sup> to narrow down exactly which students will be attending and what subjects they

would like to see addressed. They hope to scale back to one or two days at the most. The current plans are to have 3 or 4 informational booths during the morning hours and then take the students out on the boats in the afternoon to assist with clean up. Diana Mayfield indicated that it might be good to maybe combine the middle schools and then the high schools so that all the programs can be geared for those particular age groups. The river crew will be responsible for loading the barge. On Saturday, Jeff is looking for 70 to 75 people only. Tammy Teeter, Montgomery County NRCS, and her staff will also be available to assist with the project. She will ask the Montgomery County SWCD if they are interested as well.

- ❖ The Board again discussed the current termination dates for the cost-share programs. Staff would like to shorten the current 6 months down to 2 months in order to facilitate better usage of the allocated monies. Diana Mayfield indicated that in order to extend a practice it must be started within the 2 month period. If it is not started, the practice is terminated. She indicated that if there were extenuating circumstances for not starting, such as weather, illness, etc...a practice could be immediately re-applied as a new application. Debra Nowack asked if a written request must be made to the board for an extension. Diana Mayfield indicated that only a change order would be submitted to the board for approval or denial. Staff hopes that a reduction in time will assist with getting the money allocated to everyone who wishes to complete a project. Robin Kliethermes asked if there was some way to query landowners about timing their practices in order to get them completed. Staff indicated that they already ask the landowners if they are prepared to complete the practice in this fiscal year or next (...can they complete the practice by the end of the fiscal year...) Robin Kliethermes moved that the termination date be reduced to 3 months. Ron Hardecke seconded the motion. The motion carried 3-0.
- ❖ The Board was presented some of the responses that Diana Mayfield had received from surrounding districts in regards to the proposed resolution. One county wished to see a dollar amount; a few counties were sending a letter of support. Diana Mayfield asked the board if they wished to add a dollar amount. The answer was no.

#### New Business

- ❖ The Board reviewed the FY12 fund status for cost-share. Melinda Barch briefed the board that Wally Corey, Area Engineer Technician, and Terry DuBois met with Roy Koelling in regards to his waterway. Mr. Koelling asked for a written description for everything that he needed to do to bring the practice into compliance with NRCS standards. He would then consider if he could do it or not. Melinda Barch and

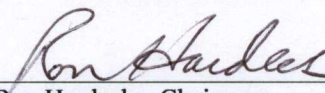


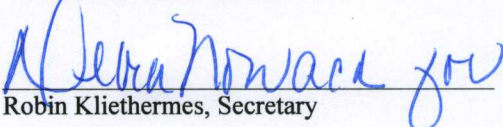
Terry DuBois presented the letter to Roy Koelling. Terry DuBois later made a field visit to see if any progress had been made. He found that all the straw bales had been pulled, a skid steer was setting in the field and there was evidence that some earthwork had been preformed. The previous grass was gone and rock was in its place. Melinda Barch indicated that there were ditches and there still are some. Terry DuBois indicated that they have not heard anything from Mr. Koelling in regards to the matter. He will continue to monitor the situation for the next month.

The cost-share contracts were presented to the board. Diana Mayfield also asked that the board consider giving prior approval to Charles Kempen for a DSL-2 practice that has yet to be determined for qualification. She explained that on a DSL-2, the lime must be applied to the land 6 months in advance of the seed. Therefore, the lime must be applied in the month of August in order for the seed to be broadcast in February. Robin Kliethermes moved to approve the cost-share contracts (listed separately.) Debra Nowack seconded the motion. The motion carried 3-0. Robin Kliethermes made a motion to give prior approval for the DSL-2 if it qualifies. Debra Nowack seconded the motion. The motion carried 3-0.

- ❖ The board discussed the MASWCD resolution to change the authority of the Soil and Water commission to a title III authority instead of a title II authority. Diana Mayfield presented the board with a copy of the Senate Bill No. 300, the Reorganization Act of 1974, and clarification of title II and title III from Peggy Lemons, MASWCD Executive Director. Diana Mayfield stressed that it was of her opinion that the current title II transfer was a legislative decision and there were other program commissions that received the same title II transfer to the Department of Natural Resources. Ron Hardecke explained a little of the conflict to the other board members and staff. He stressed that DNR has to abide by the statutes set forth by the legislature. It was the consensus of the board and staff that this type of request should not have been drafted. It was felt that the negative energy used to "stir this pot" should be directed towards a more positive effort to stress the effectiveness of the Parks and Soil Tax in regards to soil and water conservation. It is feared that the continued negativity will only serve to hurt the districts and their partners.
- ❖ The board reviewed the letters, memos, and district reports.
- ❖ Ron Hardecke asked if there was anything else. Terry DuBois indicated that he had received indication from the Well-head Protection program that they might soon be able to provide assistance to the districts again with well closure planning. This would be helpful as they have a special camera in which they can more accurately determine depth of a well.

- ❖ The board reviewed the NRCS and District monthly reports. Melinda Barch had nothing further to add other than she would be on vacation for a week or so and that her staff are working on finalizing CRP conservation plans and other projects.
- ❖ Ron Hardecke indicated that he had attended the NRCS State Technical Meeting and discussed some issues that Edmund Schlemper is having with his existing streambank project. Dick Purcell, State Engineer, met with Ron at the site to discuss ways of addressing the issue. Ron presented pictures from when the five dikes were first placed and now. There is evidence of soil buildup between the dikes, however, some soil has sloped down from the top bank. Debra Nowack indicated that Mr. Schlemper had lost another half acre or so of his CRP project which is above the dikes. Ron pointed out that if the dikes were not there, he would have lost a whole lot more. She agreed. Mr. Purcell and Ron came up with a design to place some more dikes in between the existing ones. They also assisted Mr. Schlemper with the Corp application for the project. Ron Hardecke thought a tour to the Schlemper project would be a good idea. Robin Kliethermes indicated that her father, Congressman Tom Loehner, would be hosting a Streambank Tour on the Maries River on September 9<sup>th</sup>. She was unsure of the attendees, though Melinda Barch indicated that the District Manager for Osage County, Cindy DeOrnellis would be attending.
- ❖ The board reviewed the calendar of events.
- ❖ Ron Hardecke entertained a motion to adjourn. Debra Nowack so moved. Robin Kliethermes seconded the motion. All in favor. Meeting adjourned at 8:45 p.m.
- ❖ Next Regular Board Meeting is scheduled for **TUESDAY**, September 6, 2011, at the USDA Service Center at 7:30 p.m.

  
Ron Hardecke, Chairman

  
Robin Kliethermes, Secretary



## Contracts Approved

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

### 62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Board Approval	Obligated \$
GM 062-12-0001	DSP 3.2	GRAZING MANAGEMENT	GRELLNER, RICHARD & CONNIE	08/02/2011	\$1,657.50
GM 062-12-0003	DSP 3.4	GRAZING MANAGEMENT	KURRELMAYER BROTHERS FARM	08/02/2011	\$1,035.17
GM 062-12-0004	DSP 3.4	GRAZING MANAGEMENT	KURRELMAYER, DENNIS & BRENDA	08/02/2011	\$618.50
SA 062-12-0002	N351	SENSITIVE AREAS	SHOEMAKER, STANLEY & ELIZABETH	08/02/2011	\$400.00

4 Contracts Board Approved

Sum of Contracts Obligated \$ \$3,711.17

## Change Orders Approved

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

### 62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Contract	#	Change Order	Change
GM 062-11-0032 CO1	DSP 3.4	GRAZING MANAGEMENT	STOCKTON, MICHAEL & SANDY	02/08/2011	\$1,609.98	CO1 07/12/2011	\$1,609.98 \$0.00

1 Change Orders Board Approved

Change In Obligation \$0.00

## Contract Payments Approved

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

### 62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Approved	Contract Payment \$	Status	Date Paid
GM 062-11-0032 CO1	DSP 3.4	GRAZING MANAGEMENT 2012	STOCKTON, MICHAEL & SANDY	07/20/2011	\$1,609.98	PAID	07/26/2011
GM 062-11-0042	DSP 3.4	GRAZING MANAGEMENT 2012	CULP, DAVE & RAMONA	08/02/2011	\$276.35	PAID	08/08/2011

2 Contract Payments Board Approved

Sum of Contract Payment \$ \$1,886.33

## CS Farm/Tract Records

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Farm #	Tract #	Location	Legal Owner	HUC	Primary PWSS	Secondary PWSS	Cons Plan App Date
2087	1099	S-10 T-40N R-5W	SHOEMAKER, STANLEY & ELIZABETH	07140103-090001	6010716-206		08/02/2011
3168	3124	S-6 T-40N R-5W	GRELLNER, RICHARD & CONNIE	07140103-090004			08/02/2011
3277	1506	S-24 T-43N R-5W	KURRELMAYER BROTHERS FARM	10300200-050002			08/02/2011
3277	2357	S-24 T-43N R-5W	KURRELMAYER, DENNIS & BRENDA	10300200-050002			08/02/2011

### CONSERVATION PLANS ONLY

Chad Grannemann	CRP	08/02/11
Ruth Brink	CRP	08/02/11

By: DIANA  
08/31/11 7:55am

GASCONADE COUNTY SWCD  
Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 08/01/11 To 08/31/11

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN	Beginning Checking Account Balance for: Aug	\$26,881.61
Auto bal account #: 00-00-100		

Bank ID: 081009428	Bank name: First Bank
Acct #: 4876403659	Phone:

**Checks**

4321	08/02/11	MAINTENANCE AGREEMENT FIL	RECORDER	\$432.00
8114322	08/02/11	AUG MCHCP PYMT	MCHCP	\$1,160.55
4322	08/05/11	DUBOIS-PAYROLL 08/05/11	TERRY	\$844.52
4323	08/05/11	MAYFIELD-PAYROLL 08/05/11	DIANA	\$846.91
4327	08/17/11	NEWSLETTER PRINTING	PLATINUM	\$192.00
4328	08/18/11	TRAILER BED	HEINTZ	\$308.32
4329	08/18/11	DIANA'S AFLAC PYMT	AFLAC	\$139.62
4324	08/19/11	OFFICE SUPPLIES	QUILL	\$387.96
4325	08/19/11	DUBOIS-PAYROLL 08/19/11	TERRY	\$844.51
4326	08/19/11	MAYFIELD-PAYROLL 08/19/11	DIANA	\$846.92
9414326	08/19/11	AUG FED TAX	EFTPS	\$901.08
4332	08/29/11	2011 WKRS PREMIUM	MOEMP	\$561.00
Total Checks				\$7,465.39

**Deposits**

BI073111	08/04/11	BANK INTEREST 07/31/11	(\$1.69)	Deposit
CR080411	08/04/11	CASH RECEIPTS 08/04/11	(\$234.00)	Deposit
CR081511	08/15/11	DRILL RENT	(\$428.00)	Deposit
CR081811	08/18/11	CASH RECEIPTS	(\$122.00)	Deposit
411FD	08/29/11	4TH GRADE FIELD DAYS DONATIONS	(\$180.00)	Deposit
Total Deposits			(\$965.69)	

Total Deposits less Checks for the month: \$6,499.70

Ending Checkbook Balance: Aug **\$20,381.91**

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-----End of report-----

By: DIANA  
08/31/11 7:55am

GASCONADE COUNTY SWCD  
Treasurers Report

Page 1

Checking account #: 150

Dates: From 08/01/11 To 08/31/11

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 150	Beginning Checking Account Balance for: Aug	\$13,167.20
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Auto bal account #: 00-00-150

Bank ID:	Bank name: FIRST BANK
Acct #: 876660004479	Phone:

Checks

Total Checks \$0.00

Deposits

CD073111	08/04/11	CD INTEREST 07/31/11	(\$11.36)	Deposit
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Total Deposits (\$11.36)

Total Deposits less Checks for the month: (\$11.36)

Ending Checkbook Balance: Aug **\$13,178.56**

-----End of report-----



y: DIANA  
8/31/11 7:55am

GASCONADE COUNTY SWCD  
District Quarterly Report

Page 1

Reporting period: 08/01/11 to 08/31/11

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No  
Fund: 01

Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$20,589.29)	\$0.00	\$0.00	(\$20,589.29)
1-00-400	INTEREST EARNED ON CHECKING	(\$1.01)	\$0.00	(\$1.69)	(\$2.70)
1-00-401	INTEREST ON CD	(\$11.73)	\$0.00	(\$11.36)	(\$23.09)
1-00-406	DONATIONS FIELD DAYS	\$0.00	\$0.00	(\$330.00)	(\$330.00)
1-00-415	SALE OF GOODS-PLAT BOOKS	(\$44.00)	\$0.00	(\$66.00)	(\$110.00)
1-00-431	ROTOWIPER RENTAL	(\$50.00)	\$0.00	(\$25.00)	(\$75.00)
1-00-432	JOHN DEERE DRILL RENTAL	(\$548.80)	\$0.00	(\$378.00)	(\$926.80)
1-00-433	GREAT PLAINS DRILL RENTAL	(\$199.80)	\$0.00	\$0.00	(\$199.80)
1-00-436	REIMBURSEMENTS	\$0.00	\$0.00	(\$165.00)	(\$165.00)
1-00-632	JOHN DEERE DRILL REPAIR	\$1,009.44	\$0.00	\$0.00	\$1,009.44
1-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
1-00-639	ATV REPAIR/EXPENSE	\$0.00	\$308.32	\$0.00	\$308.32
1-00-915	COST-SHARE MAINTENANCE	\$0.00	\$432.00	\$0.00	\$432.00

Summary Page:

Beginning Balance: (\$19,835.19)

Total Income: (\$977.05)

Total Expenses: \$740.32

Funds Remaining: (\$20,071.92)

District Manager Report  
Diana Mayfield  
September 2011

I created maps, soil descriptions and/or updated toolkit files for:

Martha Schach, C/S Laura Neese, HEL Mark Schaeperkoetter, HEL Mark Heintz, HEL	Daniel Branson, C/S Kenneth Schnettgoecke, HEL Charles Gerloff, HEL James Moore, C/S
Provided technical Cost-share services for:	
Dennis Kurrelmeyer – DSP-3.5 Kurrelmeyer Brothers – DSP-3.5	Richard Grellner – DSP-3.4

I researched the interest rates at the local banks at the board's request.

I have begun preparations for the upcoming field events for the 4<sup>th</sup> graders and the FFA students. I have mailed 17 letters to different vendors seeking donations. I will also be contacting the local stores in search of food donations.

I filed 16 maintenance agreements at the county courthouse. I assisted Mark Brandt with several HEL determinations.

Terry and I attended the NRCS Civil Rights training in Mexico on August 16, 2011.

I worked on getting publications ready for the 4<sup>th</sup> grade field day bags. I am the coordinator for the FFA Ag field day registration.





Natural Resources Conservation Service  
1315 E Main  
Linn, Missouri 65051

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**August 2011  
NRCS Board Report**

During the month of August I attended the Gasconade and Osage County SWCD board meetings. Mark Brandt attended the Maries County meeting in my absence.

Andrea King, Area Resource Conservationist, was here to do a Quality Review check on two FSA Compliance Status Reviews. Her review was positive.

The 3<sup>rd</sup> Quarter ROOT audit was posted. Contracts on this audit list were ones that did not have any financial activity during the past 12 months. Contracts were reviewed and audit checklist completed.

I was on Annual Leave for 9 days and during this time Mark Brandt served as Acting District Conservationist.

Staff finalized the last round of EQIP approvals and loaded information to SharePoint.

Gasconade County Staff met with Jeff Barrows with the Missouri River Relief Project and Owensville school principles to discuss the educational event. We are still working on details of how many days this educational event will take as the Hermann schools will be bringing several students as well.

The FFA Ag Field Day committee met to finalize the program for September 21<sup>st</sup>.

Megan and I attended the Energize Missouri Farms Field Day held in Linn. We set up a booth to promote our conservation practices that help reduce energy. I gave a short presentation on our programs that address these practices. There were approximately 25 people in attendance.

I attended the Statewide District Conservationist meeting in Columbia. During this meeting we heard updates that are coming to some of the Farm Bill Programs for FY12, information on Appeals, Equitable Relief and Equal Access to Justice and Audit updates, Human Resource Issues, Program Implementation, State Quality Assurance issues and Workload Issues.

Gasconade County staff and Area Engineers have been inspecting the installation of the Streambank Stabilization project in the CCPI area that is coming along well.

Melinda L. Barch  
District Conservationist